



The corporation of the Town of Arnprior invites applicants to apply for the position of:  
**Plant Operator**  
**(Unionized- CUPE Local 4960)**

**Posting Date:** June 11, 2026

**Job Type:** Full-time, Fixed-Term (12 months with the possibility of extension)

**Work Location:** Water Filtration Plant and Water Pollution Control Centre

**Wage:** \$33.54 - \$43.59 (based on certification)

**Hours:** 35 hours per week

Reporting to the Waterworks Supervisor, the Plant Operator position will form part of a team that operates and maintains the Town of Arnprior's Class III Water Filtration Plant (WFP) and Class III Water Pollution Control Centre (WPCC). The responsibilities include performing a wide variety of maintenance, repair, and treatment activities associated with the operation of municipal water and sewage treatment facilities.

**The primary responsibilities for this position include (but not limited to) the following:**

- Ensure the proper functioning, operation and maintenance of the Water Filtration Plant (WFP), Elevated Water Tower, Water Pollution Control Centre (WPCC), and Wastewater Pumping Stations.
- Perform routine laboratory analysis and test, collect chemical and bacteriological samples.
- Set operational parameters or process that control the effectiveness and efficiency of the facility or subsystem.
- Follow the maintenance schedule by carrying out all maintenance and related work.
- Administer data entry, record keeping and complete reports as necessary.
- Ensure monitoring inspections, evaluations, and adjustments are properly recorded, including detailed work and maintenance records.
- Schedule and perform preventative maintenance checks and servicing on pumping equipment; ensure timely and accurate completion of preventative maintenance activities.
- Must carry out preventative maintenance, calibration and repairs of online water quality analyzers, ensuring accurate record entries are made of work completed.
- Diagnose operational problems and perform or direct necessary corrective action.
- Pack bearings, lubricate, clean and paint equipment.
- Operate town-owned vehicles and equipment including compressors, overhead hoists, portable and stationery generators, pneumatic, hydraulic and electric tools, and related tools and equipment.

- Take part in a rotating shift and standby as per schedule, must be able to respond within 30 minutes to a call-out when on standby.
- Undertake the requirements and responsibilities for an Operator in Charge (OIC) when designated.
- Assist with operations within the Water Distribution System and the Wastewater Collections System on an emergency basis as required, within permitted MECP requirements.

**The successful candidate will have as a minimum the following qualifications:**

- Grade 12 in Ontario or education qualifications that the MECP Director considers equivalent.
- A two (2) year post-secondary education in water and wastewater treatment, or related field.
- Meet all of the qualifications for Operator Licenses for the applicable certification in accordance with O.Reg. 128/04 – Certification of Drinking Water System Operators and Water Quality Analysts.
- Meet all of the qualifications for Operator Licenses for the applicable certification in accordance with O.Reg. 129/04 – Licensing of Sewage Works Operators.
- Possess and maintain a valid Level “G” Ontario Driver’s License.
- An understanding of PLC and SCADA.
- Knowledge of basic mathematics and chemistry to make calculations for chemical and operating processes.
- Knowledge of maintenance manuals and other technical specifications including the use and storage of industrial chemicals.
- Applied knowledge of mechanical, electrical and instrumentation techniques, practices and maintenance.
- Knowledge of sampling and chemical techniques (lab testing).
- Possess strong administration and record keeping skills.
- Demonstrate analytical, problem solving, planning and scheduling skills to inspect, operate and monitor the facilities, processes and equipment, and perform routine preventative maintenance; take samples of the water and/or wastewater to make process control adjustments; and resolve operating issues.
- Be physically fit, alert, and capable of performing manual labour, following instructions with a minimum of supervision and with a high sense of responsibility.
- Knowledge of computer skills, process control and data entry. Specific knowledge of Microsoft Office and Watertrax software applications would be considered an asset.

Interested candidates are invited to submit an application in confidence by **3:00pm on July 16, 2026** quoting “**Plant Operator**” attention to Human Resources by:

**Mail:** Town of Arnprior 105 Elgin St. W. Arnprior, ON K7S 0A8

**E-mail:** [hr@arnprior.ca](mailto:hr@arnprior.ca)

The Town is committed to maintaining an equitable work environment and welcomes submissions from all qualified applicants. If you require a disability-related

accommodation to participate in the recruitment process please email the Human Resources Officer at [hr@arnprior.ca](mailto:hr@arnprior.ca).

Please be advised that internal candidate applications shall be processed first in accordance with the CUPE Local 4960 Collective Agreement.

All applicants are thanked for their interest, only the candidates selected for an interview will be contacted. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.